

St Martin's Church of England Primary School

'Learning together, achieving together'



KALEIDOSCOPE
Multi-Academy Trust



Executive Headteacher: Mrs Elliott

Head of School: Mrs Thomas

1st September 2023

Dear Parents/Carers,

If your child requires medication during the day at school, St Martin's can only administer medication which has been prescribed by a doctor with a valid pharmacy label. We are UNABLE to give un-prescribed medication to children due to the Care Act 2014 (which includes human medication regulations 2014) and the Adminstrating Medication for Children in School Standards. The guidelines state that as we cannot be sure children are not allergic or over medicated, and for this reason we can only administer prescription medication prescribed by a doctor with the child's name on pharmacy label. This means we are unable to administer medication such as Calpol, Piriton, Ibuprofen and throat sweets, unless prescribed by your child's doctor.

There are a couple of exceptions to the administration of prescribed medication. *We will not be able* to administer eye drops or nasal sprays for KS1 children in school. You are welcome to come into school at lunchtime to administer these. KS2 children need to be able to administer drops or sprays themselves competently in school under the supervision of a member of staff.

Children who have been prescribed antibiotics, which are to be given three times a day, *we will not need to administer* them at school, as it is sufficient to be administered at home after a school day. The only time we will administer antibiotics, is if they are to be given four times a day.

If your child has prescribed medication, please bring it to the school office where parent/carers will be asked to complete a Consent and Indemnity Form to state dosage, timings etc. As per the guidance, please ensure the medication is in-date, labelled and provided in the original container as dispensed by the pharmacist, including the guidance notes that come with the medication.

Should your child require any un-prescribed medication during the day, as parents/cares you are welcome to come to the main office at lunchtime to administer the medication. Please understand we cannot allow children to be called out of class during lesson time, as this causes disruption to the flow of the teaching and a distraction to the other children and teacher in the class.

If is essential that children do not bring medication in their bags to self-medicate. This is not permitted in school and is a danger to the other, therefore, parents/carers must bring all medication to the school office.

We understand and we are sorry for the inconvenience this may cause but we must follow the law and guidance given. Thank you for your support.

Yours faithfully,

T Thomas

Mrs Thomas
Head of School

"though many we make up one" (1 Corinthians, 12:12)

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