

ST MARTIN'S C OF E VC PRIMARY SCHOOL

SEND INFORMATION REPORT 2025-2026

Name of School / Academy:	St Martin's C of E Primary School
Name of SENDCO:	Debbie Crandon
Contact Details :	01934 628651 dcrandon@stmartinsschool.org.uk

What kind of additional needs is provision made for at this school?

St Martin's C of E Primary School is a mainstream church school which prides itself on being inclusive of all children and their individual and unique needs. We recognise and plan accordingly for those children needing support with their learning, behaviour, social emotional or physical/medical needs.

What school policies are in place for the identification and assessment of pupils with additional needs?

The SENDCO's main responsibilities are to ensure each child has the provision needed to make progress and early identification of pupils who may need additional support is important. We have a team of experienced Learning Support Assistants who offer general support, intervention programmes and 1:1 support when required. The class teacher is responsible in the first instance in identifying any child who may need extra support. If parents have concerns they should discuss them with their child's class teacher initially. The teacher will then plan interventions to help the pupil and they will be monitored closely for 6 weeks. If there are still concerns about their progress the SENDCO will become involved to consider other actions. We are quick to refer children to outside professionals for further advice and assessments if required and we continue to work with these professionals to ensure a team approach is used for the benefit of the pupil. We can refer children to Community Paediatrics, the School Placement Team, Primary Inclusion Panel, Speech and Language, Social Care and Occupational Therapy. Some of our pupils with more complex needs may be referred for support from an Educational Psychologist or Advisory Teachers.

How does the school make provision for pupils with additional needs (with or without a EHCP)?

How does the school evaluate the effectiveness of its provision for pupils with additional needs?

All pupil's progress in the school is very closely monitored through class observations, work sampling and in the reviewing of targets. Teacher Assessment is recorded and analysed every term and Pupil Progress Meetings are held where individual pupils are discussed, along with any strategies or where relevant, whether any additional support is needed. SEND pupils are also tracked as a separate group. The SENDCO tracks pupils and carries out pupil observations regularly to ensure provision is making an impact. We also hold regular parent's meetings where the pupil's progress is discussed and shared. The impact of intervention programmes and other support is evaluated to ensure its impact is successful. The SEND Governor is actively involved in the evaluation and feeds back to the Governors through regular meetings.

What is the school's approach to teaching pupils with additional needs?

Each class teacher will ensure scaffolding is in place to ensure all pupils, including those with additional needs, make progress. In each class there is a dedicated Learning Support Assistant who is able to work with small groups, 1:1 or who can lead an intervention programme. We also have two Higher Level Teaching Assistants who can offer small group interventions and coaching.

Children with additional needs will have focused, outcome-based targets identified and reviewed

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regularly. These are recorded on Provision Map, which is online and easily accessed by parents and carers. Each child on the SEND register will also have a (Green) Pupil progress book in which evidence of their achievements towards their targets is recorded.

If the pupil has not made the expected progress we can consider initiating an EHCP (Education, Health Care Plan). More information on this can be found on the North Somerset Link to the Local Offer at the end of this report.

How does the school adapt the curriculum and learning environment for pupils with additional needs?

St Martin's will strive to adapt the curriculum and learning environment for any pupil in order to meet their individual needs. If a pupil has very complex difficulties a meeting will be held with the parents/carers and outside agencies involved to ensure we are able to meet their needs fully before they start. This ensures that all the necessary support and resources are in place to give the pupil the best possible provision.

What additional support for learning is available to pupils with additional needs?

If any pupil in the school is not making the expected progress then additional support will be discussed and implemented. This could be additional learning resources, learning support in the classroom, but it may also be time with our Learning Mentors, coaching, speech and language sessions or support from an outside agency.

Children with additional needs taking year 6 SATS could be allowed extra time, a scribe or a reader. Parents will be informed about the additional support offered and its impact in regular parent's evenings and for some pupils through regular multi-agency meetings or EHCP meetings.

What activities are available for pupils with additional needs in addition to those available in accordance with the curriculum?

Every child is welcome to attend clubs that are run during and after school. We also run after school activities for parents to attend alongside their children such as crafts.

We aim to include all children with additional needs to attend school trips whenever possible, sometimes this needs careful planning with the parents to ensure their safety. A risk assessment is carried out beforehand to identify any concerns regarding the trip and how we can overcome any difficulties.

Our Treetops nurture room is open at the start of the day for children who are needing a softer start and it is also open at breaktimes and lunchtimes. Treetops offers a quiet, calm nurturing space with experienced trained staff. Mrs Chaplin, our learning mentor is based in this room every day with the exception of Wednesdays.

Mr Brown, our behaviour mentor is able to support children who need some 1:1 or group sessions to support their social emotional and mental health needs.

What support is available for improving the emotional and social development of pupils with additional needs?

At St Martin's we have 2 experienced Mentors who run friendship and social skills groups. They also offer allocated times for children who need the 1:1 support. We have Treetops, our nurture room which is open at breaktimes. This offers time to talk, play and learn for children who may be struggling in the classroom environment.

For pupils with medical needs our office staff are all first aid trained and are able to respond to pupils needing medical attention. For pupils with complex or life-threatening conditions the SENDCO will meet with parents and health care professionals on at least an annual basis to write a Health Care Plan.

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Parents are responsible for informing us of any medical condition that their child has and for supplying the school with any medication needed. We have staff in school who are trained in the management of diabetes and we work closely with the Diabetic Nurses to ensure our pupils have the medical care that they need.

We are focused on reducing exclusions and increasing attendance. We can refer pupils to Education Welfare and to the Primary Inclusion Panel for advice and support. Parent's permission and support is always gained before these referrals and regular feedback is given.

The school currently has an educational mental health practitioner, Naomi Coker. Pupils can be referred to Naomi and if the referral is agreed Naomi can offer a number of sessions with the pupil to support their mental health needs. Naomi works at St Martin's on a Monday.

Who will be co-ordinating the support for my child at school?

Debbie Crandon, SENDCO, is responsible for co-ordinating the support. Debbie is non- class based and works on Mondays, Wednesdays and Fridays. She can be contacted either through the school office or by e-mail. Debbie is responsible for ensuring that staff are well informed about children's needs prior to starting at the school and for updating staff on any changes. Debbie co-ordinates multi- professional meetings for pupils with complex needs. She will seek advice from other professionals if further specialist expertise is needed.

Debbie's email address is dcrandon@stmartinsschool.org.uk

The Governor responsible for SEND at St Martin's is Mrs Ruth Lynam.

How will equipment and facilities to support children and young people with SEN be secured?

We have made our school building as accessible as possible to be able to meet the needs of all pupils. It is not fully wheelchair accessible due to its physical layout and there are a number of stairs that children need to be able to use. Handrails have been installed for children with mobility difficulties. We do have disabled access and parking for parents and we have a disabled toilet. We have changing facilities for children who need support with their personal care. We successfully support the needs of children with sensory difficulties such as having a visual or hearing impairment and we work closely with the sensory support advisory teachers to ensure the necessary training and equipment is in place for them to achieve their full potential.

For more information please see the St Martin's Accessibility Policy and The Intimate Care Policy

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How will parents of children with additional needs be consulted about, and involved in, the education of their children?

We feel strongly that parents should be fully involved in the school in order to gain the best possible outcomes for the children. Parents of children with additional needs will have the same opportunities to work alongside school as other parents. We hold the routine parent's evenings, new parents visits, Head Teachers Open Mornings, parent learning sessions.

In addition to this, parents with children with additional needs will be invited to progress meetings at least 3 times a year. Those who have children with more complex needs may have review meetings organised by the SENDCO at 6 week intervals throughout the year. We do however have an open door policy whereby parents are welcome to come into school and review their child's progress at any time with prior consultation from the class teacher or SENDCO.

All SEND pupils have an active role in celebrating and evaluating their own learning through the pupil progress books either with the class teacher or the SENDCO.

How will children and young people with additional needs be consulted about, and involved in, their education?

Children are given opportunities to talk about their education at every meeting and have an involvement (depending on their ages and abilities) in contributing to the EHCP (Education Health and Care plan) if their needs are complex. Within the classroom all pupils are encouraged to self assess and reflect upon their progress.

What are the arrangements made by the governing body relating to the treatment of complaints from parents of pupils with additional needs concerning the provision made at the school?

If parents have concerns about their child the first point of contact should be the class teacher. Appointments can be made by phoning the school office. If it is felt that a resolution hasn't been reached the teacher may wish to involve another member of staff. This could be the SENDCO, Head of School or the Executive Headteacher. Parents can also contact the Governing Body with concerns.

The school's Complaints Procedure is available from the School Office.

Under the Equality Act 2010, parents may seek advice on resolving disagreements with the LEA and school through an independent mediation service. School will make further information about this process available on request.

For further information please see the KMAT Complaints and procedures policy on the KMAT website.

How does the governing body involve other bodies, including health and social services, local authority support agencies and voluntary organisations, in (a) meeting the needs of pupils with additional needs, and (b) supporting the families of such pupils?

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We have many visits each year from outside professionals who support us with our children with additional needs. We are quick to refer pupils who may need their input with the support and involvement of the parents/carers.

Outside professionals who are regularly involved in the school and to whom children can be referred to are:

Community Paediatrics Team
Speech and Language
Occupational Therapy
Educational Psychology
Social Care
School Nursing Team
Enhanced Provision
CAMHS

Please provide contact details of all support services for the parents of pupils with additional needs, including those for arrangements made in Clause 32 (advice and information for parents and young people).

Debbie Crandon, Inclusion Co-ordinator at St Martin's School
Tel : 01934 628651
e-mail: dcrandon@stmartinsschool.org.uk
Community Paediatrics, Drove Road Tel: 01934 881340
CAMHS: 01934 881262
Speech and Language: 01934 881306
Supportive Parents: 0117 989 7725

Community Family Support Team: 01934 426760

What are the school's arrangements for supporting pupils with additional needs in transferring between phases of education or in preparing for adulthood and independent living?

For Reception children, those with additional needs may already be on a Link programme with North Somerset and a transfer meeting will be arranged to ensure all information is shared prior to their start. A transition plan will be agreed with additional visits to ensure the transfer is successful. We hold tours of the school for new parents, an opportunity to meet key staff and to meet other parents in a relaxed environment in the summer term. Home visits are carried out by teachers and LSAs in the first week. The SENDCO will also attend these visits if deemed appropriate. The SENDCO and/or the Reception class teacher will visit the pupil in their nursery setting and discuss their needs with their staff.

We have strong links to the local Secondary schools to prepare pupils for Secondary Transfer. For pupils with additional needs they are given the opportunity to visit their school in a small group before the main transition day. All records are passed on and discussed with the SENCo at the receiving school. For more complex children or children who have EHCP's the Secondary school SENCo will be invited to attend the Summer Term school review meetings during the final year at the Primary School.

What are the arrangements for the admission of pupils with SEND?

If your child has already been identified as having SEND, we will arrange a pre-admission meeting with you (parents) and any other agencies (if necessary) with the SENDCO, to ensure we have put correct

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provision in place to meet your child needs. If your child already has an Education Health Care Plan (EHCP) in place admissions are made through the North Somerset SEND Team. For general admission procedures, please see the Admissions Policy.

How do we prevent discrimination and inequality?

We take steps to ensure equality through legal duties (like the [Equality Act 2010](#)) to eliminate bias, fostering inclusive cultures and challenging stereotypes, promoting empathy and respect, and actively teaching children to speak up against unfairness, creating a safe, accepting environment for all children to thrive. For further information please see the KMAT Equality Information and policy Statement.

How do we plan to increase curriculum accessibility?

We increase curriculum accessibility by **adapting teaching methods**, using **assistive tech**, improving the **physical environment**, providing **accessible information formats**, and training staff to support diverse needs, focusing on removing barriers for pupils with disabilities so they can fully participate in all school life and learning.

The link to all KMAT policies mentioned in this report is:

<https://www.kaleidoscopemat.co.uk/list-of-mat-policies.html>

Where is the local authority's local offer published?

Currently the local authority's local offer is obtainable from North Somerset Special Educational Needs Department or can be accessed on :

www.n-somerset.gov.uk/localoffer

Date of Report:	Sept 2025	Date of Review:	Sept 2026
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