

St Martin's C of E Primary School - Mobile Phone Protocol



Although the policy at St Martin's C of E Primary School states that we do not allow children to bring mobile phones into school, we accept that there are some exceptional circumstances where a child has a long journey to and from school, that a mobile phone offers a parent peace of mind.

If a child has a mobile phone for their journey in these circumstance, then we ask for the parent/carer of the child and the child themselves to agree to the following criteria and for the parent/carer to sign the bottom of this document and return it to the school office.

- If a child brings a mobile phone into school, it must be labelled with their name and left at the school office at the beginning of the day and collected at the end of the day. **The school cannot accept any responsibility for the loss or damage of a child's mobile phone.**
- If pupils bring mobile phones to school, the phones must remain switched off while on the school grounds. Should parents need to contact pupils, or vice versa, this should be done following the usual school procedures: via the school office. (Tel No. 01934 628651)
- Where a pupil is found by a member of staff to be using a mobile phone at school, the phone will be confiscated, and then collected by the child at the end of the day. If this occurs again, then the child will lose the right to bring a mobile phone into school
- If a pupil is found taking photographs or video footage with a mobile phone of either other pupils or teachers, this will be regarded as a serious offence and disciplinary action will be taken according to the school's Behaviour and Peer on Peer Abuse Policies. The child will lose the right to bring a mobile phone into school
- If images of other pupils or teachers have been taken, the phone will not be returned to the pupil until the images have been removed by the pupil in the presence of a teacher.
- For the child's protection, parents/carers should make their child aware of E-Safety issues such as not giving their personal details to strangers when using the mobile as a phone or as a means of accessing websites. They should never meet strangers who they have contacted online.
- This document supports the school's Health and Safety, Behaviour, Peer on Peer Abuse, Child Protection and Internet Acceptable Use policies.

Name of child _____ Class _____

Parent/Carer signature _____ Date _____